

Bidhan Chandra College , Rishra, Hooghly.

Internal Quality assurance Cell (IQAC).

## Notice

Date-20-07-2020

It is notified for information that a meeting of IQAC will be held on 28-07-2020 at 5 pm through Google Meet platform. Therefore, the members of IQAC are requested to attend the meeting. Web link will be provided in due time.

### Agenda:-

- i). Confirmation of the proceeding of the last meeting
- ii). To organize more and more interdisciplinary webinars to involve students and faculty members in this pandemic situation.
- iii). Promotion Dr. Subhajit Ghosh under CAS.
- iv). Admission in semester-1
- iv). Miscellaneous.

 chairperson  
(IQAC)

Members present in the IQAC meeting held on 28-03-2020:-

1. Prof. Sadhunath Kundu
2. Prof. Chaitali Ghosh
3. Prof. Probir Kanti Basu
4. Dr. Samendra Mohan Biswas
5. Dr. Sovan Kumar Panda
6. Dr. Subhajit Ghosh
7. Mr. Bankim Bhattacharyya
8. Prof. Asish Kumar Pan
9. Shawli Roy Basu
10. Debdas Dey



Co-ordinator (IQAC)

Prof. Sadhunath Kundu

Proceedings of the IQAC meeting held on 28.7.2020 at 5 p.m. through google meet platform.

1. Proceedings of the last meeting were read and confirmed.
2. It was resolved unanimously that more and more Inter disciplinary webinars to be organized by the departments to involve students and faculty members in this pandemic situation .
3. The Promotion of Dr.Subhajt Ghosh, the assistant professor of department of commerce under CAS has become due from assistant professor stage-2 to assistant professor stage-3. So ,Vice Principal be requested to take initiative in this regard.
4. The result of HS examination has been published. Therefore, it was resolved that the new online admission in Semester-1 will be under taken as per Calcutta University guide line like past years. The admission process will be completed during the time period framed by CU.

There was no other agenda, the meeting was ended with a vote of thanks to the chair.



Chairman(IQAC)

*Read and confirmed*

Vice Principal  
Bidhan Chandra College  
Rishra, Hooghly, W. B.



Coordinator(IQAC)

Prof.Sadhunath Kundu

Bidhan Chandra College , Rishra, Hooghly

Internal Quality assurance Cell (IQAC)

Notice

Date-22-11-2020

It is notified for information that a meeting of IQAC will be held on 02-12-2020 at 5 pm through Google Meet platform. Therefore, the members of IQAC are requested to attend the meeting. Web link will be provided in due time.


Agenda:-

- i). Confirmation of the proceeding of the last meeting.
- ii). Class routine for the semester-2,4 & 6.
- iii). Mode of the collection of answer scripts of part-1, part-11, sem-1, sem-3 & sem-5 of BA, BSc & B Com Examinations .
- iv). Miscellaneous.



Co-ordinator (IQAC)

Prof. Sadhunath Kundu



Chairperson  
Vice Principal  
Bidhan Chandra College  
Rishra, Hooghly, W. B.

Members present in the IQAC meeting held on 02-12-2020:--

- |                            |                              |
|----------------------------|------------------------------|
| 1. Prof. Sadhunath Kundu   | 6. Shawli Roy Basu           |
| 2. Prof. Chaitali Ghosh    | 7. Dr. Sovan Kumar Panda     |
| 3. Prof. Debdas De         | 8. Dr. Somindra Mohan Biswas |
| 4. Prof. Prabir Kanti Basu | 9. Mr. Banmkim Bhattacharyya |
| 5. Dr. Subhajit Ghosh      | 10. Prof. Asish Kumar Pan    |

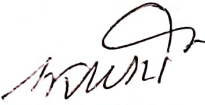
**Proceedings of the IQAC meeting held on 02.12.2020 at 5 p.m. through google meet platform.**

1. Proceedings of the last meeting were read and confirmed.
2. The Chairperson of IQAC reported that the final examination of the odd semesters were ended so, the classes of even semesters should be started in due time .He requested to all the HODs to prepare the routine of their respective departments within 7 days.
- 3.After necessary discussion it was resolved unanimously that the answer scripts of forth coming part-1,part-11 & semester examinations of B A, B Sc & B Com will be collected through on line or off line as per UGC & CU guideline . In case of off line answer scripts collection all protocol of COVID-19 should be maintained strictly .To avoid the gathering of the students so many counters should be opened for the collection of answer scripts. On the same day of answer scripts collection it will be handed over to the respective subject teachers for prompt evaluation of answer scripts.

There was no other business to transact so, the meeting was ended with vote of thanks to the chair.

  
Chairman(IQAC)

*Read and confirmed*

  
Coordinator(IQAC)

Prof.Sadhunath Kundu

  
Vice Principal  
Bidhan Chandra College  
Rishra, Hooghly, W. B.

# Bidhan Chandra College, Rishra, Hooghly

## Internal Quality assurance Cell (IQAC)

### Notice

Date-20-03-2021

It is notified for information that a meeting of IQAC will be held on 30-03-2021 at 5 pm through Google Meet platform. Therefore, the members of IQAC are requested to attend the meeting. Web link will be provided in due time.

#### Agenda:-

- i). To read and confirm of the proceedings of the last meeting.
- ii). To discuss on selection of Assistant Coordinator (IQAC) and one teacher member in IQAC.
- iii). To discuss on organizing webinars on the areas like Gender Equity, Professional Ethics, Intellectual Property Right etc.
- iv). To discuss on organizing Staff Development Programs.
- v). To discuss on Chalk out the action plans for the session 2020-21
- vi). To discuss on opening of new certificate course.
- vii). Miscellaneous (if any).

  
Chairperson (IQAC)


Dr. Ramesh Kan

Bidhan Chandra College

Rishra, Hooghly, W. H.

Members present in the IQAC meeting held on 30-03-2021:--

- |                              |                              |
|------------------------------|------------------------------|
| 1. Prof. Sadhunath Kundu     | 7. Shawli Roy Basu           |
| 2. Prof. Chajtali Ghosh      | 8. Prof. Debdas Dey          |
| 3. Prof. Probir Kanti Basu   | 9. Prof. Asish Kumar Pan     |
| 4. Dr. Samendra Mohan Biswas | 10. Mr. Bankim Bhattacharyya |
| 5. Dr. Sovan Kumar Panda     |                              |
| 6. Dr. Subhajit Ghosh        |                              |

  
Co-ordinator (IQAC)  
Prof. Sadhunath Kundu

## Proceedings of the meeting held on 30-03-2021 through Google Meet Platform:-

Dr. Ramesh Kar, the Vice Principal of the college took the chair and presided over the meeting.


1. The proceedings of the last meeting held on 02-12-20 were read and confirmed.
2. The vice Principal reported the house, to assist the coordinator (IQAC), an assistant coordinator (IQAC) be selected. The house has to select an assistant coordinator for IQAC. Dr. Sovan Kumar Panda (Asst. Prof., Department of Electronics) was unanimously selected for the same. The name was proposed by Prof. Prabiar Kanti Basu and same was seconded by Dr. Samindra Mohan Biswas. The house has to select one member of teaching staff for IQAC. Prof. Prasant Kumar Sharma (Asst. Prof., Department of Political Science) was unanimously selected for the same. The name was proposed by Prof. Chaitali Ghosh and same was seconded by Prof. Shawli Roy Basu.
3. The coordinator (NAAC), Dr. Subhajit Ghosh, reported the house that the departments are organizing webinars during this pandemic period on various topics but more emphasis should be given to organize webinars on the areas like Gender Equity, Professional Ethics, and Intellectual Property Right etc. henceforth. The proposal resolved unanimously by the house.
- 4) Regarding organizing of staff development program, it was resolved unanimously that like past years few staff development programs to be organized and the coordinator (IQAC) be requested to take necessary steps in this regard.
- 5) To formulate the action plan for the session 2020-21, the house unanimously resolved that the following plans will be undertaken: ---
  - a. Staff development programs.  
Webinars on areas like Gender Equity, Professional Ethics etc.
  - b. To ensure students participation in extension activities on issues like Swachha Bharat Mission, Covid awareness and distribution of Covid kits in the adopted slam areas
  - c. Functioning of different sub-committees in the College.
  - d. Office automation by software.
  - e. Upgradation of College website.
  - f. Online admission.
  - g. Infrastructural development.
  - h. Extension of internet/wifi facilities.
  - i. Opening of new certificate courses (Add on courses).
- 6) The coordinator (NAAC), reported to the house that one or two new certificate course should be floated in each academic session. It was resolved unanimously that a certificate course on"

Computer Fundamentals and Office Management" be introduced during the current academic session and the responsibility be given on the department of Computer Science.

7) There was no other business to transact. Therefore, the meeting was ended with vote of thanks to the chair.

  
Chairperson (IQAC)  
Dr. Ramesh Kar

Vice Principal  
Bidhan Chandra College  
Rishra, Hooghly, W. B.

  
Co-ordinator (IQAC)  
Prof. Sadhunath Kundu